

BILL NO. S-76-03-22

SPECIAL ORDINANCE NO. S- 76-76

AN ORDINANCE approving a contract
with Cummins Printing Co., Inc.
for stationery and envelopes.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF
FORT WAYNE, INDIANA:

SECTION 1. That the contract dated February 19, 1976,
between the City of Fort Wayne, by and through its Mayor and
the Board of Public Works and Cummins Printing Co., Inc., for:

Blanket Purchase Order for 1976 for
Stationery and Envelopes,

all as more particularly set forth on City Utilities Purchase
Order No. B-7656, which is on file in the Office of the
Department of Purchasing and is by reference incorporated
herein, made a part hereof and is hereby in all things
ratified, confirmed and approved.

SECTION 2. This Ordinance shall be in full force
and effect from and after its passage and approval by the
Mayor.


Councillman

APPROVED AS TO FORM
AND LEGALITY, _____


CITY ATTORNEY

Read the first time in full and in motion by Burns, seconded by Thurjo, and duly adopted: read the second time by title and referred to the Committee on City Utilities (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on the _____ day of _____, 1976, at _____ o'clock P.M., E.S.T.

Date: 3-9-76

Charles W. Westerman
CITY CLERK

Read the third time in full and on motion by Burns, seconded by Thurjo, and duly adopted, placed on its passage. Passed (~~lost~~) by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT	TO-WIT
TOTAL VOTES	<u>8</u>	<u>0</u>		<u>1</u>	
BURNS	<u>✓</u>				
HINGA	<u>✓</u>				
HUNTER	<u>✓</u>				
MOSES	<u>✓</u>				
NUCKOLS				<u>✓</u>	
SCHMIDT, D.	<u>✓</u>				
SCHMIDT, V.	<u>✓</u>				
STIER	<u>✓</u>				
TALARICO	<u>✓</u>				

DATE: 4-13-76

Charles W. Westerman
CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (Zoning Map) (General) (Annexation) (Special) (Appropriation) Ordinance (Resolution) No. 476-76 on the 13th day of April, 1976

ATTEST:

(SEAL)

Charles W. Westerman
CITY CLERK

James S. Stier
PRESIDENT OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 14th day of April, 1976, at the hour of 11:00 o'clock A. M., E.S.T.

Charles W. Westerman
CITY CLERK

Approved and signed by me this 14th day of April, 1976, at the hour of 5:15 o'clock P. M., E.S.T.

Robert Edmundo
MAYOR

~~File~~

Bill No. S-76-03-22

REPORT OF THE COMMITTEE ON CITY UTILITIES

We, your Committee on City Utilities to whom was referred an Ordinance
approving a contract with Cummins Printing Co., Inc. for stationery and
envelopes

have had said Ordinance under consideration and beg leave to report back to the Common
Council that said Ordinance or PASS.

Paul M. Burns - Chairman

John Nuckols - Vice-Chairman

William T. Hinga

Fredrick R. Hunter

Samuel J. Talarico

Paul M. Burns
John Nuckols
William T. Hinga
Fredrick R. Hunter
Samuel J. Talarico

CONCURRED IN

DATE 4-13-76

CHARLES W. WESTERMANN, CITY CLERK

CITY OF FORT WAYNE CITY UTILITIES

DEPARTMENT OF PURCHASES
ROOM 950 CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

Cummins Printing Co., Inc.
3209 Covington Road
Fort Wayne, Indiana

63-64-1
ORIGINAL
PURCHASE ORDER NO. B-7656

This number must appear on each package, packing slip, invoice, bill of lading, express receipt and correspondence.

DATE February 19, 1976

562

SHIP TO —

Office Services
Basement City County Bldg.
One Main Street
Fort Wayne, Indiana

MAIL ALL INVOICES TO —
CITY UTILITIES

GENERAL ACCOUNTING
4th FLOOR CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

INVOICE IN DUPLICATE, INCLUDING
CERTIFICATION AS REQUIRED BY
INDIANA STATE BOARD OF ACCOUNTS

QUANTITY RECEIVED	QUANTITY ORDERED	DESCRIPTION	ACCT. OR W.O. NO.	UNIT PRICE	TOTAL
		Blanket Purchase Order for 1976 for:			
	50,000	8 1/2 x 11 Letterheads on 24# Gilbert Bond, 3 colors, red, blue, gold, including logo copyright (City of Fort Wayne & Address) and City Seal - per attached	ATTENTION! Send all invoices to General Accounting 4th Floor, City-County Bldg. 1 E. Main St. Fort Wayne, Indiana 46802 Show P. O. Number on Packing Slip and Invoice.		1,158.00
	Release 10,000	Imprinted letterheads for Mayor (Office of the Mayor) - per attached			47.00
		Add for embossing 10,000 Letterheads for Mayor			132.00
	50,000	#10 Envelopes, printed 3 colors 10-24 white wove per attached			1,196.00
	Release 10,000	Same printing as letterheads, envelopes 24# Gilbert Bond for mayor - per attached		13.89/M	138.90
		Add for Mayors imprint (Office of the Mayor) 10,000.			47.00
		Add for embossing Mayors 10,000			127.00
	Release 2,000	Blank Second Sheets (for the Mayor)		11.15/M	22.30
		(*) To be printed and held for releases from various City Departments, adding - <u>Department Name - Gold Imprint, only.</u>			\$2,868.20
		Cont.			

NOTE: TERMS OF PAYMENT MUST BE SHOWN ON FACE OF INVOICE. OTHERWISE A 2% CASH DISCOUNT WILL BE TAKEN



City Clerk Memorandum

CHARLES W. WESTERMAN, Clerk

To Alan C. Lord - Director of Purchasing Date 3-30-76

From Charles W. Westerman - City Clerk

Subject Appearance before Common Council Committee Session - April 6, 1976

COPIES TO:

RE: BILL NO. S-76-03-19

AN ORDINANCE approving the contracts with Rockwell International Corp. and Hersey Products, Inc. for the purchase of water meter needs for 1976 in the Water Maintenance and Service Department

BILL NO. S-76-03-20

AN ORDINANCE approving a contract with Xerox Corporation for machine rental on copiers and usage on a monthly basis for 1976

BILL NO. S-76-03-22

AN ORDINANCE approving a contract with Cummins Printing Co., Inc. for stationery and envelopes

BILL NO. S-76-03-23

AN ORDINANCE approving a contract with Roytype Typewriter Supplies for 1976 typewriter ribbon inventory

Your presence is respectfully requested by Common Council on April 6, 1976, at 7:00 o'clock P.M., Room 128. Specifically, Council has requested that you bring along any material or information you may have which will help them reach a decision regarding the above bills.

If you have any questions please contact Mr. Paul M. Burns, Chairman of City Utilities.

1-76-03-22

TITLE OF ORDINANCE Special Ordinance - City Utilities Purchase Order B-7656

DEPARTMENT REQUESTING ORDINANCE Board of Public Works

SYNOPSIS OF ORDINANCE City Utilities Purchase Order to Cummins Printing

Company provides for a blanket order for the 1976 supply of Letterhead

Stationery and Envelopes for distribution to departments from the Office

Services Department.

EFFECT OF PASSAGE Letterhead supplies will be available as needed

EFFECT OF NON-PASSAGE More costly to order in small quantities

MONEY INVOLVED (Direct Costs, Expenditures, Savings) \$2,868.20 cost to Utility

which is reimbursed by individual departments when ordered

ASSIGNED TO COMMITTEE City Utilities Bd.